

## Helicopter Operations Safety Committee (HOSC) Minutes Package

26-June -2019

### Location:

Suncor Energy

### Meeting Attendees:

Will Jacobs (Cougar Helicopters)  
Justin Meaney (Husky SeaRose-Workforce Rep)  
Terri-Lynn Burry (Hebron)  
Sherri Rex (CNLOPB)  
Peter Hicks (HMDC/EMCP Operator Rep)  
Eddie Frampton (Husky-Operator Rep Co-Chair/Secretary)  
Mike Whittle (Suncor-Operator Rep Chair)

### Dial in

Craig Williams (Terra Nova FPSO- Workforce Rep)  
Dave Beazley (HMDC -Workforce Rep)

### Safety Moment

Reminder to all that school is out for summer and kids are out on their bikes playing etc. Keep a watchful eye as already there has been an accident involving kids on bikes in CBS.

### Reviewed Previous Minutes

- 3 of 5 operators have provided requested signatories information
- Charter update will be issued for signatures following provision of these details
- OHSI Recommendation #7
  - OSHI Rec 8 to be reviewed to determine if it will remain aligned with proposed changes to Rec 7 (subgroup to conduct)
- HOSC representative met with Helicopter Service Provider and the Operators vending machine provider to discuss options for improvement (This discussion is specific to the card vending machines)
  - Inventory - The vending machines communicate inventory levels to the vendor via an APP
  - The thresholds for awareness and restock have been improved
  - Reduced volumes will be identified sooner
  - Restock will be initiated earlier than previously
  - Special dietary requirements-work is underway to create a poster which lists all contents of the vending machines and color codes the items to dietary requirements (i.e. diabetes, gluten free). Upgrade the vending machine labels so that the color codes are displayed by each item. All operator logistics have met, and this is currently in place.
- HOSC Participants – Canadian Helicopters will be invited to participate in future HOSC meetings – Leslie Pardy is the contact

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- Post HOSC minutes at Cougar for review by workforce
  - Minutes now posted at the Heliport KIOSK with the Customer Flight Notifications
  - Plan is to also utilize posters to advise personnel of the location

### Items communicated by JOSH

- Weather link for offshore weather is difficult to find
  - [www.cougar.ca](http://www.cougar.ca) under passenger resources, Offshore Weather
  - Web link <http://www.cougar.ca/passenger-resources.aspx>

### Future Agenda items/ New Business

- Next meeting Aug 8<sup>th</sup> due to Regatta Day Aug 7th
- Mobile Phone Instructions
  - It was reported to HOSC that instructions on in cabin management of a mobile phones overheating or on fire were not provided to passengers prior to boarding the aircraft and were not in plain view for all passengers once onboard
  - HOSC followed up with the Helicopter Service Provider (Cougar) and an information poster is now displayed at the heliport and reference is also made in the pre-boarding briefing. Posters have also been provided to be displayed offshore.
- AED- Cougar Helicopters looking at possibility of having AED installed on aircrafts
- Flight Suit – Heliport
  - A passenger was travelling offshore and reported that it was cool onboard the aircraft, so they attempted to don their mitts but was unable to do so due to the sizing issue (mitt (s) were too small)
  - The concern was brought forward by the Operator that there could be potentially be others unknowingly, like the passenger in question, whose mitts don't fit properly
  - Operator conducted an 8-week mitt fit check on all passengers travelling to their installation and found no other issues with mitt fit but did identify passengers requiring refits and suit modification for other items
  - Reminder to all passengers to ensure the fit of all features of their suits is correct and to also report any change in body type, specifically weight loss or gain
- Rec 7/8 – Subgroup (Dan, Mike, Will and Dave)-Provide 2-week updates to group
- Cougar Safety Awareness Bulletins
  - Increase in number and quality issued
  - Good distribution reported
  - Consensus that these are of good value to the workforce

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- Extended Flight Day
  - Report – Document refresh completed and provided to the Operators for review on June 25<sup>th</sup>
  - Document refresh to bring the 2014 Gladstone report up to date
- Cougar Heli Offshore Conference Presentation – Provide update at next meeting
- Code of Practice – Passenger Transfer by Helicopter
  - Next meeting scheduled June 27th @ 09:00
  - There had been difficulty aligning schedules and meeting dates for participants which resulted in delays
  - Charter has been reviewed, currently on 3rd version of draft, alternates to be assigned for all members
  - Plan to have 2-day sessions going forward to increase efficiency
- Jettison of Windows
  - Discussion on amount of force required to pop out the S92 windows when submerged
  - More information to be provided and discussed at next HOSC meeting

### Highlight List

- Code of Practice -Transfer by Helicopter
- Flight Suit -Heliport
- Weather Link - Cougar Website
- AED– Cougar looking into the possibility of having AED installed on aircraft
- Gladstone Report – Document refresh completed and provided to operators
- Jettison of Windows- Force required to pop out S92 windows when submerged
- Cougar Safety Awareness Bulletins

Next Meeting 09:00 Thursday August 8, 2019 at Cougar Helicopters